

SALES RECEIPT

[Your Company Name]

RECEIPT

DATE:

[Street Address], [City, ST ZIP Code]

Phone

[e-mail]

SOLD TO [Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Phone]
Customer ID

PAYMENT METHOD	CHECK NO.	JOB

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL

TOTAL DISCOUNT

SUBTOTAL

SALES TAX

TOTAL

THANK YOU FOR YOUR BUSINESS!